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Official Media Partner

BOOKING FORM

4th ANNUAL KASI CAREER EXPO 2018

8 March - 18 October 2018

Book 3 or more stands & receive 5% discount for each additional stand

Select a Package	MP	PTA	N.W	F.S
	8 / 9 March	14 / 15 Mar	10 / 11 May	16 / 17 May

KZN	N.C	E.C	W.C	PLK
23 / 24 May	25 / 26 July	8 / 9 Aug	15 / 16 Aug	15 / 18 Oct

Product Details			
Product / Services			
Brands Exhibited			
Brand Website			
Stand No		Dimensions	

Full Organisations Name

Address

Phone	
Cell Number	
E-mail	
Website	
Social Media handles	

Name of Representatives at the stall

Name on Stall Fascia

AMOUNT PAYABLE	QUANTITY	SIZE	RATE	TOTAL
Basic stand		3m x 2m	R 9 650.00	
Floor space only		R 1 450.00 per sqm		
			Sub Total	
			Discount	
			VAT	
			TOTAL	

Standard Package includes:
Schell scheme, Fascia Name, Trestle Table Water, 2x Chairs, Power Point, logo on website

Acceptance of Agreement

Date signed:			
Full Name		Email	
Title		Contacts	
Department		Signature	

BOOKING GUIDELINES FOR EXHIBITORS

Please remit the amount directly to our following account
Account Details
Bank: First National Bank (FNB)
Account Holder: Wize Media Empire
Account Number: 62562928039
Branch: 250655

PAYMENT CONDITIONS

I/We agree to remit all amounts in terms of this proposal as indicated below. Failure to attend, pay timeously or otherwise comply with the obligations can result in cancellation and payment of consequential damages in terms of the Event terms and conditions.

TERMS & CONDITIONS APPLY

KASI CAREER EXPO 2018 TERMS AND CONDITIONS

INTRODUCTION
Exhibitors are expected to adhere to the general regulations as they are designed to benefit the exhibitor, organisers and general public.

2. **BOOKING OF STALLS & PAYMENT**
(a) The BOOKING FORM together with this document, serve as legal and binding contract.
(b) Exhibitors must pay a **50% deposit** of the total value of the booking form on date of booking. The balance must be paid in full 30 days before the show date. No exhibiting space will be confirmed without proof of payment. If your booking is made less than 30 days before the show, the full amount of your stand will be payable with your booking.
(c) There is no binding agreement without a signed booking form. **Non-payment will NOT be treated as cancellation and the exhibitor will still be liable for payment.**
(d) The Organisers reserves the right to allocate all stands and re-allocate un-paid stands and reserve the right to reject any application to exhibit without reason.
(e) **Cheques/ EFT must be made out to Wise Communications and can be paid directly into our bank account: Wize Media Empire** Bank: **First National Bank** Account number: **62562928039** Branch Code: **250655**

3. **DAMAGE TO EXHIBITS AND SHOW VENUE**
Exhibitors are responsible for any damages that may occur during the expo in terms of the build-up and break-down of stalls, transport and handling of equipment that are or will be exhibited. Exhibitors are also responsible for damages should their exhibits collapse. Exhibitors are responsible for any damages caused by themselves to the venue.

4. **CANCELLATION OF STALLS**
Cancellations must be made in writing. Exhibitors who cancel will be liable for 50% cancellation fee of the original booking form amount. If cancellation is received within the 30 day period before the expo, the exhibitor will be liable for 75% cancellation fee of the original booking form amount.
Non-payment will NOT be treated as cancellation and the exhibitor will still be liable for payment.

5. **REFUNDS**
No refunds will be made to exhibitors if the show is disrupted by an uncontrollable act/ weather/incident. All other refunds will only be made after the expo date.

6. **SUB-LETTING OF STALLS**
Exhibitors **are not allowed to sub-let** or share any allocated part of their stall without the written permission from the organiser.

7. SECURITY
(a) It is in the interest of exhibitors to have at least one representative present at their stalls during show times.
(b) Security guards will be employed by the Organisers but they take no responsibility for any damage or loss of property, equipment or stalls.
(c) All exhibitors are requested to be aware of security throughout the festival and to enlighten their staff on security matters.

8. **LOSS AND DAMAGE TO PROPERTY**
The Organisers will not be held responsible for any loss or damage to equipment or property.

9. **PUBLIC LIABILITY INSURANCE**
It is in the exhibitor's own interest that they are covered by their own Public Liability Insurance during the EXPO.

10. **ALCOHOL, BEVERAGES & FOOD**
It is illegal to serve alcohol to persons under the age of 18. No alcohol will be at the event. Any violations of the above will result in immediate termination of the organisers' temporary event license. The venues further do not allow the selling out of water, beverages or food. Permission in writing must be obtained from the organisers.

11. **ADDITIONAL INSTRUCTIONS & REGULATIONS**
Exhibitors agree to adhere to any additional instructions and regulations that will apply to the build-up, operation, show days and break-down of stalls and the shows that are contained in the exhibitors manual and venue manuals.

.12. **SURETY**

The representative signing on behalf of the company, by his/her signature, hereby binds himself/herself as surety and co-principal debtor together with the company, for the due Payments of all amounts due and payable by the Exhibitor to the Organiser.

13. FULL AGREEMENT

This agreement constitutes the whole of the agreement between the parties relating to the subject matter thereof, and no amendment, alteration, addition, variation or consensual cancellation will be of any force or effect unless reduced to writing and signed by the parties. No other terms or conditions, representations or warranties, whether oral or written, and whether express or implied, apply.

14. CANCELLATION OR POSTPONEMENT

The organizer reserves the right to cancel, shorten or postpone the exhibition for whatever reasons. In the case of cancellation on the organisers side, all monies paid to the organizers will be refunded in full. An appropriate explanation will be forwarded to the exhibitor at least one month prior to the exhibition date. The organizer will not be liable for any compensation for the exhibitor's expenditure or damages incurred.

14. EXHIBITION / HALL LAYOUT

The organizer reserves the right to change the layout of the exhibition and the position of stands due to the final exhibition space sold and/or the requirements from the venue and/or authorities.